HONGIK UNIVERSITY GRADUATE SCHOOL 2020 Fall (September)

Admission Guidelines for International Students

Content

1	Admission Unit	P02
2	Eligibility Requirements & Procedure	P06
3	Admission Quota	P07
4	Selection Procedure & Application Fee	P07
5	Admission Schedule	P08
6	Online Application Procedure	P10
7	★Required Documents (Please check the method of submission)	P11
8	Address of Documents Submission	P16
9	Important Checklist	P17
10	Tuition Fee Chart	P17
11	Hongik Scholarships	P18
12	Dormitories	P19
13	Direction	P20

Graduate School

[Seoul Campus]

Division	Department	Major	Master	Ph.D.
National Colonia	Physics		0	-
Natural Science	Mathematics		0	0
	Architecture		0	0
	Interior Architecture		0	-
	Mechanical Engineering		0	0
	Urban Design & Planning		0	0
	Materials Science & Engineering		0	0
Engineering	Electronic & Electrical		0	0
	Engineering			U
	Industrial Engineering		0	0
	Computer Engineering		0	0
	Civil Engineering		0	0
	Chemical Engineering		0	0
	Business Administration		0	0
	Economics		0	0
	Tax Studies		0	0
	Art & Culture Management		0	0
	Advertising & Public Relations		0	0
	*Education		0	0
	Karaan Languaga & Litaratura	Korean Language & Literature	0	0
Liberal Arts•	Korean Language & Literature	Teaching Korean as a Foreign Language	0	-
Social Science	German Language & Literature		0	0
	French Language & Literature		0	0
	English Language & Literature		0	0
	Arts History		0	0
	Aesthetics		0	0
	Law		0	0
	History		0	0
	Intellectual Property		-	0

^{*} Education : History of Education Philosophy, Counselling psychology, Educational administration,

Educational evaluation, Educational technology, Educative society•Lifelong education

Graduate School

[Seoul Campus]

Division	Department	Major	Master	Ph.D.
	Metal Art & Design		0	-
	Ceramics		0	-
	Oriental Painting		0	-
	Woodworking & Furniture			
	Design		0	-
	Fiber & Textile Art		0	-
	Art Theory		0	-
	Fashion Design		0	-
	Sculpture		0	-
	Print Making		0	-
	Painting		0	-
		Spatial Design	0	-
	School of Design	Industrial Design	0	-
		Visual Communication Design	0	-
Fine Arts•		Photography	0	-
Design	Fine Arts	Oriental Painting	-	0
Design		Art Theory	-	0
		Sculpture	-	0
		Print Making	-	0
		Painting	_	0
		Spatial Design	-	0
		Metal Art & Design	-	0
		Ceramics	-	0
		Woodworking & furniture Design	-	0
	Design & Craft	Photography	-	0
	Design & Clark	Industrial Design	-	0
		Fiber & Textile Art	-	0
		Visual Communication Design	_	0
		Fashion Design	-	0
		Color	-	0
	Film & Digital Media Design		-	0

^{*} Fashion Design(Master) : Students will take classes at Daehakro Campus

Graduate School

[Sejong Campus]

Division	Department	Major	Master	Ph.D.
	Architectural Engineering		0	0
	Metallurgical Engineering		0	-
	Mechano-Informatics & Design Engineering		0	0
	Ceramic Engineering		0	-
F	Materials Science & Engineering		-	0
Engineering	Electrical Engineering		0	0
	Electronics & Computer Engineering		0	0
	Naval Architecture & Ocean Engineering		0	-
	Chemical System Engineering		0	0
	Games		0	-
	Global Management		0	0
Liberal Arts•	Finance & Insurance		0	0
Social Science	cial Science Advertising & Public Relations Communication			0
	Communication Design		0	0
Fine Arts• Film, Video & Animation Design Design Innovation & Technology			0	-
			0	-
	Games		0	-

Interdisciplinary Program

Campus	Division	Program	Details	Master	Ph.D.
Seoul E			Autonomous Vehicle & Intelligent Robotics Program	О	0
	Engineering	Industrial Convergence Interdepartmental Program (Seoul campus)	Artificial Intelligence · Big Data Program	0	0
			Smart City	0	0
			Smart Manufacturing	0	0
		Industrial Convergence	Smart Materials & their		
Sejong	Engineering	Interdepartmental Program	Applications for Advanced	0	0
		(Sejong campus)	Machinery		
	Engineering	Interdisciplinary Program of		0	0
Seoul	Linginieering	Information Display Engineering			
Seoui	Liberal Arts	Interdisciplinary Program of		0	
	Social Science	Intellectual Property (MIP)			_

^{**} The scholarship of Industrial Convergence : 50% of tuition fee, 4 semesters, up to 50 students are allowd. (The scholarship is not eligible for redundancy)

IDAS: International Design School for Advanced Studies

Major	Master	Ph.D.
Smart Design Engineering	0	-
Digital Media Design		-
Design Management	0	-
Design Studies	-	0

X Global Scholarship applicants can not apply for IDAS.

X IDAS is located on Seoul Daehakro Campus.

Specialized Graduate School *Daytime Course only

Campus	Graduate School	Major	Master	Ph.D.
		Architectural Design	0	-
		Urban Design	0	-
Caral	Aughite store Or Holes Design	Real Estate Development	0	-
Seoul	Architecture & Urban Design	Interior Architectural Design	0	-
		Landscape Design	0	-
		Civil Engineering	0	-
	Performing Arts•Musical	Performing Arts•Musical	0	-
Seoul		Fashion Design	0	-
(Daehakro Campus)	Fashion	Fashion Accessories Design	0	-
		Fashion Business	0	-
		Fashion Beauty Design	0	-

X Global Scholarship applicants can not apply for Specialized Graduate School.

♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦ About Admission Unit ♦♦♦♦♦♦♦

- ▶ Both Master's and doctoral degrees(Daytime course) are two-year courses.
- ▶ Applicants should decide majors carefully since they are not allowed to change majors after application. Applicants must reapply for admission to Hongik University if he or she wants to change their majors.
- ▶ If the number of applicants for a particular admission unit is small, no new students are selected for that unit. However, the admission fee(70,000KRW) will be refunded.

Eligibility Requirements

Туре	Division	Detailed Information	Note
	Nationality	Applicants and their parents must hold foreign citizenship *Those with dual nationality holding Korean nationality is not recognized as an international student. 1. Master	
	Degrees Requirements	Applicants who have earned Bachelor's Degree 2. Ph.D. Applicants who have earned Bachelor's & Master's Degree	
Global Scholarship	Language Proficiency	1. Korean Above TOPIK level 3 (including lv.3) ★Until 69 th TOPIK examination ★Due to COVID19, submission period might be changed 2. English Above TOEFL 530, CBT 197, iBT 71, IELTS 5.5, CEFR B2, TEPS 600(New TEPS 326) or TOEIC 700	Must fulfill one of the Language Requirements Expiration date Should expire after the starting date of online application
	Academic Advisor	 Research Advisor should be Hongik Univ. advisor. Submit the confirmation letter and plan of joint research with research advisor during the application period A beneficiary should publish a research paper in an international scholarly Journal (SCI) 	

- * Applicants must fulfill all requirements above.
- X Admission with TOPIK certificate: Must submit TOPIK level 4 before the 4th semester.
- * Global Scholarship applicants can only apply for the graduate school.
- X Global Scholarship applicants are exempt from interview exam.
- X Global Scholarship students can not work(internship) during the period of scholarship.
- ※ 지도교수 자격 및 조건 (For research advisor of Global Scholarship)
- 1) 장학생에게 생활비 보조를 할 수 있으며 최근 7년간 SCI(SSCI, A&HCI 포함)급 국제학술지에 단독 1편 혹은 공동 2편 이상 발표 실적(국내 저명 학술지의 경우 기준의 3배 만족 교원)이 있는 본교 전임교원.
- 2) 학생 졸업 후 1년 이내에 공동 또는 단독으로 국내외 저명(학진 등재지 이상)학술지에 논문 게재.

♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦ Notice related to eligibility **♦♦♦♦♦♦♦♦♦♦**♦♦♦♦

- ▶ Those with dual nationality holding Korean nationality is **not recognized** as an international student.
- ▶ Home-schooling, Cyber learning, Adult education are **not recognized** as academic backgrounds.

02 Eligibility Requirements & Procedure

Application Procedure

Online Application	Documents Submission	Interview	Results	Registration	Orientation	Entrance

03 Admission Quota

Field of Study	Quota
Master	00 (no limitation)
Ph.D.	00 (no limitation)

04 Selection Procedure & Application Fee

Procedure	Interview	About interview	Application Fee	Note
Comprehensive evaluation of documents and Interview.	Face-to-face Evaluate the applicant's- general knowledge in the intended field of study, the study plan and Korean- fluency:	Detailed schedule will be announced at application website. (goo.gl/SDdLqa)	70,000KRW Commission 8,000KRW	**The illegal immigrants and applicants who do not submit required financial documents are disqualified for the admission. **Must submit all documents until required date.

♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦

Contents	Website	Tel.
Int. students admission	foreign_grad.hongik.ac.kr	1 +82-2-320-1253
Jinhak Apply (Online Application)	www.jinhakapply.com/frame117250.aspx	1 +82-1544-7715

Procedure	Schedule		Note	
Online Application	2020. 4. 14(Tue) ~ 2020. 4. 28(Tue) 24:00		※ Application system: (雪1544-7715)	
Submit	2020 4 14(Tue) ~ 2	020 4 29(Wed) 17·00	Must submit all documents before deadline. Refer to required documents Must check the method of documents submission (Submit scan files first, then submit original documents) Do not accept documents on Apr,15th (Wed) (holiday in Kore Submit scan files: Until 2020.4.29(Wed) 17:00 Pe-mail: 2020fall@hongik.ac.kr	
Documents	2020. 4. 14(Tue) ~ 2020. 4. 29(Wed) 17:00		2. Submit original documents: Until 2020.5.22(Fri) 17:00 ▷ Graduate & Specialized Graduate School 04066 Hongmunkwan Building R521, Hongik University, 94 Wausan-ro, Mapo-gu, Seoul, Korea ▷ IDAS 03082 Education Building 403-3, IDAS Hongik University, 57 Daehakro, Jongro-gu, Seoul, Korea	
	Graduate School (Seoul)	2020. 6. 5(Fri)	Detailed schedule will be announced on the application website of international students.	
Interview	Graduate School (Sejong)	2020. 6. 5(Fri)	※ Sejong campus applicants will attend the interview in Sejong.※ Must bring the test identification slip and ID card.	
interview	IDAS	2020. 6. 5(Fri)	ID card : Passport or alien registration card Download and print the test identification slip	
	Specialized 2020. 6. 6(Sat)		Due to COVID19, the method and schedule of Interview might be changed.	
Result Announcement	2020. 6. 19(Fri) (tentative)		** The result will be announced on the application website. ** Check your application status and print the letter of acceptance from the site. ** The enrollment will be scheduled in the following weeks.	

♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦ Notice related to Schedule **♦♦♦♦♦♦♦♦♦♦♦♦**♦♦

- ▶ All applicants must check the method of documents submission.
- ► All applicants must submit the documents until the required date.

 If not, applicants are unable to attend the interview.
- ▶ Global Scholarship applicants do not attend the admission interview.
- ► The above schedule is subject to change depending on the circumstances.

 Detailed schedule and information will be announced on application website.

 Application Website : foreign_grad.hongik.ac.kr

Admission Schedule [After results announcement]

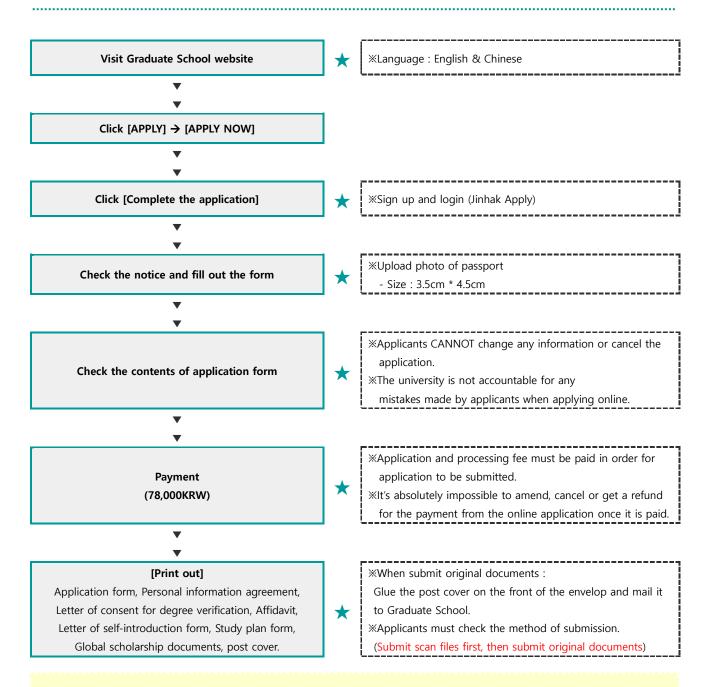
Procedure	Schedule	Note				
Visa & Dormitory	2020. July (tentative)	Detailed information will be announced at a later date.				
Student ID number	2020. 8. 14(Fri) (tentative)	X Detailed information will be announced at a later date.				
Orientation	2020. 8. 24(Mon) (tentative)	 ※ Detailed information will be announced at a later date. ※ If you submitted Certificate of expected to Graduation during the application period, should submit final degree/graduation certificate and transcript until Orientation date. (★If hard to submit until Orientation, should submit until 2020.8.28 at least) (★The certificates are related to prerequisite courses, if students do not submit documents, students should take all the responsibility.) 				
Int. Students Orientation	2020. 8. 25(Tue) (tentative)	X Detailed information will be announced at a later date. X Mainly about : medical insurance, visa, alien card and others				
Courses Registration	2020.8.24(Mon) ~ 2020.8.27(Thrus) (tentative)	** About prerequisite courses 1) According to students' transcript, some of students might be received to take prerequisite courses. 2) Credits of prerequisite courses are not included in graduation of but it's one of requirements for graduation. (If not complete it, students can not graduate) ** About graduation methods and credits Course Method General Specialized IDAS				IDAS 36 credits/ 4 semesters
Beginning of Semester	2020. 9. 1(Tue)	Please refer to the website of departments ** The credits received by other graduate Schools in the same course(degree) will be allowed up to 6 credits. Students should apply for it to the person in charge during the first week of school.				

♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦ Notice related to Schedule **♦♦♦♦♦♦♦♦♦♦♦♦**♦♦

- ▶ Prerequisite courses and allowed-credits are only for Graduate School and Specialized Graduate School.
- ► The above schedule is subject to change depending on the circumstances.

 Detailed schedule and information will be announced on application website.

 Application Website: foreign_grad.hongik.ac.kr



♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦ Notice related to application **♦♦♦♦♦♦♦♦♦♦♦♦**♦♦

- ▶ Applicants should decide majors carefully since they are not allowed to change majors after admission is submitted.
- ▶ It's absolutely impossible to amend, cancel or get a refund for the payment from the online application once it is paid.
- ▶ Online application: Jinhak Apply (21544-7715) / www.jinhakapply.com/frame117250.aspx
- ► Online application : 2020. 4. 14(Tue) ~ 2020. 4. 28(Tue) 24:00

- ① Until 2020. 4. 29(Wed) 17:00: Submit scan files of required documents to 2020fall@hongik.ac.kr
- ★ If not submit, applicants can not attend the interview.
- ② Until 2020. 5. 22(Fri) 17:00: Submit all original documents
- ★ If not submit, applicants can not attend the interview. (Language & financial documents: until 2020. 7. 3(Fri))
- 3 Required documents for scanning

(Title of e-mail & scan file: Application number & Name)

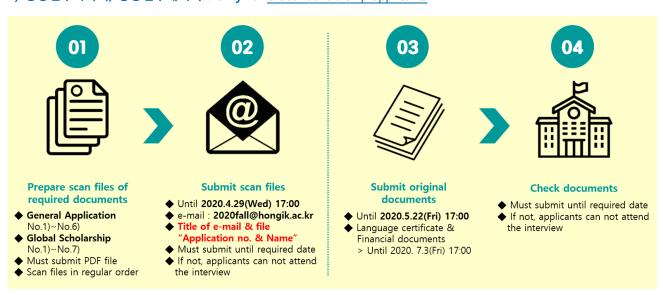
- ★ When submitting scan files, the approval of the consulate/Apostille may be omitted.

 But original documents must have the approval of the consulate/Apostille.
- 1) Application form : Must sign on it.
- 2) Degree documents: English/Korean

X In the case of transferring: Submit completion/graduation documents(English/Korean) of pre-university

Division	Apply for Master	Apply for Ph.D.	
Graduated in Korea	1.Bachelor's degree/graduation certificate(Korean) (or certificate of expected to graduation)	1.Bachelor's degree certificate(English/Korean) 2.Master's degree/graduation certificate(Korean) (or certificate of expected to graduation)	
Graduated in China	1.Bachelor's degree certificate(English) (or certificate of expected to graduation) 2.Online CDGDC certificate (English/Chinese)	1.Bachelor's degree certificate(English) 2.Master's degree certificate(English) (or certificate of expected to graduation) 3. Online CDGDC certificate (English/Chinese)	
Graduated in Other countries	1.Bachelor's degree certificate(English) (or certificate of expected to graduation)	1.Bachelor's degree certificate(English) 2.Master's degree certificate(English) (or certificate of expected to graduation)	

- 3) Transcript: English/Korean × In the case of transferring: Submit transcripts(English/Korean) of pre-university
 - Apply for master : Bachelor's 4-year of transcript
 - Apply for Ph.D.: Bachelor's and Master's transcript
- 4) Self-Introduction & Study Plan: English/Korean
- 5) Two letters of recommendation (Global Scholarship applicants only)
- 6) Color copy of passport : Chinese ▶ applicant & parents / Others ▶ applicant's passport
- 7) 공동연구확약서, 공동연구계획서 : Only for Global Scholarship applicants



General Applicant

Documents	Note	Deadline
Application form ♦ Fill out the online application and print, sign and submit		
cate of Degree	 All documents must be either in Korean or English. Documents in any other languages must be accompanied by a complete Korean or English translation. Authenticated by the issuing institution or notarized by a notary public. Master Applicants who graduated in Korea 1. An official graduation/degree certificate (Original documents, Korean) Applicants who graduated in China 1. A copy of online CDGDC certificate of Bachelor's degree (English) 2. Consul's confirmation of a Bachelor's degree certificate (English) Applicants who graduated in other countries 1. Bachelor's Degree certificate with Apostille/Consul's Confirmation. ※ CAN NOT submit the copy of Apostille/Consul's Confirmation. ※ CAN NOT submit the copy of Apostille/Consul's Confirmation. ※ Language of certificate: English or Korean Applicants who have transferred 1. Submit additional academic documents of pre-university (Certificate of Completion/graduation, Korean/English) Ph.D. Applicants who graduated in Korea 1. Bachelor's degree certificate (English/Korean) 2. A copy of online CDGDC certificate of Master's degree (English) 3. Consul's confirmation of a Master's degree certificate (English) Applicants who graduated in other countries 1. Bachelor's degree certificate (English/Korean) 2. Master's Degree certificate with Apostille/Consul's confirmation. ※ CAN NOT submit the copy of Apostille/Consul's Confirmation. ※ CAN NOT submit the copy of Apostille/Consul's Confirmation. ※ CAN NOT submit the copy of Apostille/Consul's Confirmation. ※ Language of certificate: English or Korean A Applicants who have transferred 1. Submit additional academic documents of pre-university (certificate of expect	Scan 2020.4.29 17:00 Original 2020.5.22 17:00
		 ♣ All documents must be either in Korean or English. Documents in any other languages must be accompanied by a complete Korean or English translation. Authenticated by the issuing institution or notarized by a notary public. Master ♣ Applicants who graduated in Korea 1. An official graduation/degree certificate (Original documents, Korean) ♣ Applicants who graduated in China 1. A copy of online CDGDC certificate of Bachelor's degree (English) 2. Consul's confirmation of a Bachelor's degree certificate (English) ♣ Applicants who graduated in other countries 1. Bachelor's Degree certificate with Apostille/Consul's Confirmation. ※ CAN NOT submit the copy of Apostille/Consul's Confirmation. ※ Language of certificate: English or Korean ♣ Applicants who have transferred 1. Submit additional academic documents of pre-university (Certificate of completion/graduation, Korean/English) Ph.D. ♠ Applicants who graduated in Korea 1. Bachelor's degree certificate (English/Korean) 2. An official graduation/degree certificate (Original documents, Korean) ♠ Applicants who graduated in China 1. Bachelor's degree certificate (English/Korean) 2. A copy of online CDGDC certificate of Master's degree (English) ♠ Applicants who graduated in other countries 1. Bachelor's degree certificate (English/Korean) 2. Master's Degree certificate (English/Korean) 2. Master's Degree certificate (English/Korean) 2. Master's Degree certificate (English/Korean) 3. Language of certificate end counteries of pre-university (Certificate of expected to graduation or enrollment of Bachelor's degree (Original documents, English or Korean) ♠ Apply for Ph.D.

3	Transcript	 ◆ Master: 4-year of Bachelor's transcript ◆ Ph.D.: 4-year of Bachelor's and Master's transcript ◆ Applicants who have transferred Submit additional academic documents of pre-university (Transcripts of pre-university) ◆ All documents must be either in Korean or English. Documents in any other languages must be accompanied by a complete Korean or English translation. Authenticated by the issuing institution or notarized by a notary public. 	Scan 2020.4.29 17:00 Original	
4	Letter of Self-Introduction Download the form on the application website.			
5	Study Plan	♦ Must be written in Korean or English	17:00	
6	One letter of recommendation	 ◆ Must be written in Korean or English ※ Must be written by the professor from your university ※ With the signature of professor ※ Free style 		
7	Personal Information Agreement	◆ Print the form on the application website.	Original 2020.5.22	
8	Consent for Degree Verification	Sign and submit original document.	17:00	
9	Transcript of Language Proficiency	 ♠ Must fulfill either one of the language requirements below 1. Above TOPIK level 3 (including level 3) 2. Above following English certificate Above TOEFL 530, CBT 197, iBT 71, IELTS 5.5, CEFR B2, TEPS 600(New TEPS 326) or TOEIC 700 ※ Expiration date: Should expire after the starting date of online application. ※ Due to COVID19, submission period might be changed ※ Arts history major only accept above TOPIK level 5. ※ Admission can be canceled if applicants do not submit the documents on time. ※ Must submit TOPIK level 4 before the 4th semester. ※ Applicants from English-speaking country(ex: U.S, Canada and etc) can submit graduation certificate instead of language proficiency. 	Original 2020.7.3 17:00	
10	Color copy of passport (%also submit the scan file)	 ◆ Applicants should also submit the scan file of his/her own passport E-mail: 2020fall@hongik.ac.kr Title of scan file and e-mail: Application number + Name ◆ All applicants Must submit a color copy of passport If you have alien card, should also submit the copy of the card ♦ Chinese or any other Asian applicants should submit copies of applicants' parents' passport (or ID card). 	Scan 2020.4.29 17:00 Original 2020.5.22 17:00	
11	Family Relationship Certificate	◆ Applicants who are not Chinese Please submit one of documents below: 1. Original copy of birth certificate 2. Family relationship certificate ※ Must be translated into Korean or English and notarized	Original 2020.5.22 17:00	

		◆ Requirements of all	
		※ Must submit original certificate of bank balances	
		Language of certificate : Korean or English	
		Other currency which is equivalent to USD 20,000 is possible	
		e.g. RMB 140,000 / KRW 23,000,000 etc	
		Affidavit of Financial Support :	
		Applicants can download the form on the online application system.	
		♦ If submit Korean bank balances certificate	
		Must issue the certificate under applicant's own name.	
		X Submit the certificate issued during Jun,29 th ~Jul, 3 rd	
	Documents about	♦ If submit bank balances certificate of other countries	Original
12	Financial Guarantee	1. Must issue the certificate under applicant's own name.	2020.7.3
		Deposit period must reach until/after September, 2020	17:00
		* Must be issued within 3 months.	
		♦ If submit bank balances certificate of parents	
		Must issue the certificate under father's or mother's own name.	
		Deposit period must reach until/after September, 2020	
		Affidavit of Financial Support	
		Fill out the information of parent and sign parent's name on it.	
		3. Certificate of employment / Certificate of business registration of	
		parents	
		4. Certificate of property tax payment of parents	
		◆ Only for Fine Art•Design division applicants	
		1) A4 Size more than 6 pages	Interview
13	Portfolio	2) Free style	Exam
		3) Must attach the test identification slip to the portfolio	LAGIII
		 Graduation certificate and transcript for elementary, junior high, high school and University 	
		-	Original
14	Additional Documents for	All documents must be either in Korean or in English.	Original
14	Korean overseas residents	Documents in any other languages must be accompanied by a	2020.5.22
		complete Korean or English translation. Authenticated by the issuing	17:00
		institution or notarized by a notary public.	
		◆ Applicants'certificate of immigration facts	

♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦ Notice related to required documents **♦♦♦♦♦♦♦♦♦♦♦**♦♦

- ► Must submit scan files of required documents until 2020. 4. 29(Wed) 17:00

 Must submit all the original documents until 2020. 5. 22(Fri) 17:00
- ▶ All required documents must be either in Korean or English.
- ▶ Documents in any other languages must be accompanied by a complete Korean or English translation.

 Authenticated by the issuing institution or notarized by a notary public.

 (except Self-introduction, Study plan and Recommendation)
- ▶ Expected to graduates must submit the certificate of degree until orientation. If not, your admission will be cancelled.
- ▶ All notarized and certificated documents for the submission must be issued within one year from the starting date of online application.
- ▶ Admission can be canceled if the academic background and the contents of documents are different.
- ▶ If do not submit required documents until the deadline, can not attend the admission interview.
- ▶ All the submitted documents will not be returned.

Global Scholarship

***Requirements of other documents are identical to the general applicants.**

No.	Documents	Note	Deadline
1	Two letters of recommendation	 ◆ Must be written in Korean or English ※ Must be written by the professor from your university ※ With the signature of professor ※ Free style 	Scan 2020.4.29 17:00
2	Confirmation letter Plan of Joint Research	◆ Research Advisor should submit the documents Research Advisor should co-write the plan of Joint Research with applicants.	Original 2020.5.22 17:00
3	Documents 뮤ㅐㅕㅅ Financial Guarantee (*Research Advisor should submit the documents)	 ◆ 담당지도교수 명의 1) 재정보증서 : Global Scholarship 재정보증서 양식 작성 및 서명 2) 연구비 계좌 또는 교수 본인 계좌의 예금잔고증명서 원본 1부 3) 재직증명서 1부 ◆ 유의사항 1) 국내은행 예금잔고증명서 원본 1부 ※ 합격자 발표 후, 6월 29일~7월 3일 내 발급받은 증서 제출 ※ 국내 은행 발급 예금잔고 증명서 유효기간 : 발급 후 30일 2) USD 8,000 / KRW 약 1,000만원 상당의 금액 	Original 2020.7.3 17:00
4	Portfolio	 ◆ Only for Fine Art•Design division applicants 1) A4 Size more than 6 pages 2) Free style 3) Must attach the test identification slip to the portfolio 	Original 2020.5.15 17:00

♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦ Notice related to required documents **♦♦♦♦♦♦♦♦♦♦♦**♦♦

- ▶ Global Scholarship applicants must submit other documents as the general applicants.
- ▶ 담당지도교수 제출 서류 : <u>공동연구확약서 및 공동연구계획서</u> & <u>재정능력 입증서류</u> ※추후 Global Scholarship 관련 메일 확인 요망
- ► Must submit scan files of required documents until 2020. 4. 29(Wed) 17:00

 Must submit all the original documents until 2020. 5. 22(Fri) 17:00
- ▶ All required documents must be either in Korean or English.
- ▶ Documents in any other languages must be accompanied by a complete Korean or English translation. Authenticated by the issuing institution or notarized by a notary public. (except Self-introduction, Study plan and Recommendation)
- ▶ Expected to graduates must submit the certificate of degree until orientation. If not, your admission will be cancelled.
- ▶ All notarized and certificated documents for the submission must be issued within one year from the starting date of online application.
- ▶ Admission can be canceled if the academic background and the contents of documents are different.
- ▶ All the submitted documents will not be returned.





Submit the documents in order

Every documents should be A4 size





Do not submit photo,
Please upload on the website

No Stapler and Paperclip

***Member of the Apostille Convention (2019.05.)**

Tel. 82-2-3210-0404(Ministry of Fereign Affairs)

Region	Nations				
Asia Ossania	Australia, Part of China(Macao, Hong Kong), Japan, Korea, New Zealand, Brunei, Mongolia, Cook Islands,				
Asia, Oceania	Fiji, India, Marshall Islands, Mauritius, Vanuatu, Samoa, Tajikistan, Tonga, Niue				
	Albania, Austria, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Kypros, The Czech Republic,				
	Denmark, Estonia, Finland, France, Georgia, Germany, Malta, Greece, Hungary, Iceland, Ireland, Italy, Latvia,				
Europe	Lithuania, Luxembourg, Monaco, Montenegro, Holland, Norway, Poland, Portugal, Russia, Romania, Serbia,				
	Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Kyrgyzstan, Macedonia, Ukraine, United Kingdom,				
	Andorra, Armenia, Azerbaijan, Moldova, Liechtenstein, San Marino, Kazakhstan, Uzbekistan, Kosovo				
North America	United States America				
	Argentina, Mexico, Panama, Suriname, Venezuela, Antigua and Barbuda, The Bahamas, Barbados, Belize,				
Central and South	Colombia, Dominica, Dominican Republic, Ecuador, El Salvador, Granada, Guatemela, Honduras, Saint				
America	Vincent and the Grenadines, Peru, Trinidad and Tobago, Saint Lucia, Saint Kitts and Nevis, Costa Rica,				
	Uruguay, Nicaragua, Paraguay, Brazil, Chile, Bolivia				
A.C.i.	South Africa, Botswana, Burundi, Lesotho, Liberia, Namibia, São Tomé and Príncipe, Swaziland, Malawi,				
Africa	Cape Verde, Seychelles, Tunisia				
Middle East	Oman, Israel, Bahrain, Morocco				



Address of Documents Submission

Contents	Graduate School Specialized Graduate School	IDAS
Address	04066 Hongmunkwan Building R521, Hongik University, 94 Wausan-ro, Mapo-gu, Seoul, Korea	03082 Education Building 403-3, IDAS Hongik University, 57 Daehakro, Jongro-gu, Seoul, Korea
E-mail	gradsch@hongik.ac.kr	crystal@hongik.ac.kr
Tel.	+82-2-320-1253	+82-2-3668-3806
Fax	+82-2-320-1251	+82-2-744-6866
Site	http://grad.hongik.ac.kr/gradindex.do	http://idas.hongik.ac.kr/idas/index.html

09 Important Checklist

- ◆Applications that contain incomplete or forged documents will be disqualified and the application in its entirety will be discarded.
- ◆Applicants must write down exact e-mail address and contact phone number.
- ◆All required documents must be submitted by application deadline and submitted documents will note be returned to the applicants.
- ♦Other documents (prize or license) not written in Korean or English must be submitted with Korean (or English) translated notarization.
- ◆Announcement of application will be always uploaded on the Graduate School website.
- ♦ If an unregistered student desires to register again, the student will be selected as the next candidate for additional success if there is extra acceptance of department/major.
- ♦New students must apply for the alien registration card during the first month of the semester.
- ◆First semester cannot apply for a leave of absence during the first semester.
- ♦It is Mandatory that newly admitted international students are covered by adequate health insurance.
- ♦If students have to leave the Korea during the semester, they must notify the information and situation to the 국제학생지원실 (Q Building 107, 02-320-3222). If not, we will cancel D-2 visa.
- ◆If students want to take part-time job, they must notify the information and submit required documents to the 국제학생지원실 (Q Building 107, 02-320-3222). If not, we will cancel D-2 visa.

10 Tuition Fee Chart × As of 2019

Graduate School	Division	Semester	Entrance Fee	Tuition Fee	Total
	Liberal Arts•Social Sciences Mathematics Art Theory Master	1	996,000KRW	5,196,000 KRW	6,192,000KRW
Graduate School	Engineering Fine Arts•Design Art Theory Ph.D. Physics Master	1	996,000KRW	6,960,000 KRW	7,956,000KRW
IDAS		1	996,000KRW	6,921,000 KRW	7,917,000KRW
Specialized Graduate School		1	996,000KRW	6,779,000KRW	7,775,000KRW

♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦ Notice related to Tuition fee **♦♦♦♦♦♦♦♦♦♦♦♦**♦♦

- ▶ Tuition fee may be subject to change.
- ▶ All international students should pay the fee of insurance.

Scholarship	Amount of Scholarship	Period	Requirements	
International Student	KRW 1,000,000	First Semester	All admitted students	
Industrial Convergence Interdepartmental Program	50% of tuition fee	Four Semesters	<graduate school=""> The qualified students of interdisciplinary program</graduate>	
Hongik Family	KRW 1,200,000	First Semester	Students who graduated from Hongik University (Bachelor's transcript : 3.0 GPA or higher)	
Studying Scholarship	30% of tuition fee		<graduate only="" school=""> Selected among students who need a financial aid</graduate>	
Cooperation Scholarship	KRW 1,300,000		<specialized graduate="" only="" school=""> Selected among enrolled students</specialized>	
T/AS Scholarship	50% of tuition fee	Each Semester	<pre><graduate only="" school=""> Students who assist a full-time professor with instructional responsibilities (Teaching Assistants)</graduate></pre>	
Lecture Assistance Scholarship			Students who assist 1 or 2(and more) classes ** Including online classes	
Working Scholarship	Depends on work hour		Assistance in administration, PC room etc.	
Special Scholarship	Depends on Examination results	First Semester	<specialized graduate="" only="" school=""> Selected among new students with higher admission grade</specialized>	
Global Scholarship	2-year full tuition Global Scholarship (including entrance fee) Seme		Submit the confirmation letter and plan of joint research with research advisor during the application period. 3.5 GPA or higher Must assist the research advisor A beneficiary should publish a research paper in an international scholarly Journal (SCI)	
International Exchange Scholarship	Inbound: 50% tuition Outbound: 80% tuition	Each Semester	Students from MOU universities	

♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦ Notice related to Scholarship♦♦♦♦♦♦♦♦♦♦♦♦♦♦

- ▶ The amount and requirements of scholarship may be subject to change in each semester.
- ▶ The scholarship recipient may not hold any other scholarships concurrently unless otherwise informed.
- ► For more details, please visit website : http://ilbangrad.hongik.ac.kr/ilbangrad/guide04.html

12 Dormitories

◆ Seoul Campus: http://dormitory.hongik.ac.kr/

Dormitory	Division	Туре	Room Quota	Students Quota	Fee	
		Room for 4	2	8		
Nam Mun Kwan	Male	Room for 3	1	3	1 010 500 1/014	
		Room for 2	9	18	1,019,500 KRW	
Hap Suk So	Female	Room for 2	24	48		
D '' 2	Male	Room for 2	249	498	1 210 000 1/711/	
Dormitory 2	Female	Room for 2	292	584	1,319,000 KRW	
	Male	Room for 1	4	4	2,904,600 KRW	
Dormitory 3		Room for 2	36	72	1,047,300 KRW	
	Female	Room for 2	63	126	1,216,400 KRW	

◆ Sejong Campus: http://house.hongik.ac.kr/

Dormitory	Division	Туре	Room Quota	Students Quota	Fee
Du Lu Am	Male	Room for 2	5	10	989,000 KRW
		Room for 4	58	231	564,900 KRW
	Female	Room for 4	31	123	564,900 KRW
Se Lo Am	Male	Room for 2	32	64	950,500 KRW
		Room for 4	94	376	698,300 KRW
	Female	Room for 2	79	158	950,500 KRW
		Room for 4	102	408	698,300 KRW

♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦ Notice related to Dormitory**♦♦♦♦♦♦♦♦♦♦**♦♦♦♦

- ▶ Applicants should check the result of Dormitory application on the Dormitory website.
- ▶ Housing fee may be subject to change.
- ▶ Applicants must submit their health clearance (tuberculosis, Hepatitis(Type B)) before moving in the dormitory. (Must submit Korean documents issued from health centers in Korea)
- ▶ For more detailed information, please visit dormitory website.

13 Direction

♦ Seoul Campus

Address: Hongmunkwan 521, Hongik University, 94 Wausan-ro, Mapo-gu, Seoul, Korea(04066)

	Subway	
Route	Stop / Exit Guide	Time Required
Line 2	Hongik University Station Exit 9 → Walk	9 minutes to the main gate
Gyeongui Line Airport Railroad	Hongik University Station Exit 4 → Walk	16 minutes to the main gate
Line 6	Sangsu Station Exit 2 → Walk	3 minutes to the back gate

♦ Sejong Campus

Address: 2639, Sejong-ro, Jochiwon-eup, Sejong, Korea (30016)

Railroad			
Route	Guide to train station / course	Time Required	
Gyeongbu Line	Get off at Jochiwon Station, and take the school	1 minutes to the main gate	
	shuttle bus or Jeonui-Jochiwon bus		

Bus			
Stop	Stop No.	Route	Time Required
Hongik Universit Y	11-089	[Blue] 801 (Jeonui-Jochiwon) [Green] 910, 920, 921, 930, 931, 951, 952, 960 [Express] 991(To Sejong National Policy Research Complex)	1 minutes to the main gate
Hongik Universit y	11-088	[Blue] 801 (Jochiwon-Jeonui) [Green] 910, 920, 921, 930, 931, 952, 960 [Express] 991 (To Hongik University)	1 minutes to the main gate

Daehakro Campus

Address: Daehak-ro Campus, Hongik University, 57 Daehak-ro, Jongro-gu, Seoul(03082)

	Subway	
Route	Stop / Exit Guide	Time Required
Line 1	Exit 2, Jongro5-ga Station → Walk	7 minutes to the main gate
Line 4	Exit 3, Hyehwa Station → Walk	5 minutes to the main gate